

## Key Dates and Events

Key:

	Commission meetings
	Recommendations

Date	Details
8 March 2006	Creation of the Public Service Commission
21 March 2006	Secretary of State Quango announcement
22 March 2006	Commission's first meeting
29 March 2006	Staff Commission for Education and Library Boards conference on HR Implications of RPA, Clifton House, Belfast
29 March 2006	Commission meeting. Delegations: Andrew McCormick (Permanent Secretary DHSS&PS) and Michael Daly (DFP); John Corey, Patricia McKeown, Peter Bunting (NIC/ICTU)
12 April 2006	Commission meeting. Delegations: Nigel Hamilton (Head of Service) and John Hunter (Permanent Secretary DFP); Andrew McCormick (Permanent Secretary DHSS&PS) and David Bingham (DHSS&PS)
14 April 2006	Commission recommendation on Chief Executive Designate HSSA submitted to Government
18 April 2006	Chief Executive Designate HSSA advertised
25 April 2006	LSGC conference: People Making Change Happen, Stormont Hotel. Chairman addressed conference
26 April 2006	Commission meeting. Delegation: Mary Bunting (Deputy Secretary) and Colette Leeson (RPA Team)
28 April 2006	Inaugural RPA Steering Group meeting
9 May 2006	Commission meeting. Delegations: Steven Peover (Permanent Secretary DOE) and Cynthia Smyth (DOE); Adrian Kerr (Chief Executive) and Lisa O'Neill (Policy Officer) Local Government Staff Commission
10 May 2006	Chief Executive and Iris Lovell meet Caroline Breakey, Martin McDonagh and Joy Hadden (Rural Development Council)
11 May 2006	Appointment of Brenda McLaughlin as Chair of the Civil Service Commissioners and replacement for Judith Eve as a member of the Commission
15 May 2006	First Guiding Principle and Associated Recommendations - Communications strategy submitted to Government
16 May 2006	Meeting with Secretary of State, Stormont Castle
24 May 2006	Brenda McLaughlin attends her first commission meeting
24 May 2006	Commission meeting. Delegation: Will Haire (Permanent Secretary DE), Ray Long and Liam Barr (DE); DHSS&PS submit written paper on 5 HSS Trust Chief Executives
25 May 2006	Commission appoints legal advisors
30 May 2006	Chairman addresses Public Officers' Group conference, Slieve Donard Hotel

31 May 2006	Commission recommendation: HSS Trust Chief Executives submitted to Government
2 June 2006	RPA Steering Group meeting
5 June 2006	Written submission from DE for Chief Executive, Education and Skills Authority
5 June 2006	Commission meeting
5 June 2006	Commission meeting with Minister David Hanson
6 June 2006	HSS Trust Chief Executives advertised
12 June 2006	Chief Executive, Commissioner Dessie Mitchell and Susan Dornan meet Chief Executives of the Education and Library Boards, SELB HQ, Armagh. Chairman speaks at Joint Consultative Forum Seminar on RPA "Education"
14 June 2006	LGSC conference Putting Communication on the RPA Agenda, Stormont Hotel
20 June 2006	Chairman, Chief Executive and Susan Dornan meet with Bob Collins, Evelyn Collins and Jacqui McKee (Equality Commission)
20 June 2006	Chairpersons of new HSS Trusts announced
21 June 2006	Commission meeting. Delegation: Eddie Rooney (Deputy Secretary, DE), Chris Stewart (Head of RPA Division, DE) and Ray Long (DE). Submission on Chief Executive, Education and Skills Authority
23 June 2006	Commission recommendation: Chief Executive, Education and Skills Authority submitted to Government
26 June 2006	Chief Executive Designate HSSA announced
7 July 2006	RPA Steering Group meeting. Submission on the filling of Director level posts in the five new Health Trusts
7 July 2006	First Guiding Principle and Associated Recommendations - Communications strategy formally accepted by Government
11 July 2006	Commission website goes live
18 July 2006	Commission meeting. Delegation: Pat McCartan (Chairman), Bill Patterson (Chief Executive) and Penny Holloway (Director of Conciliation and Arbitration), Labour Relations Agency
19 July 2006	Second Guiding Principle and Associated Recommendations – Managing Vacancies Effectively submitted to Government
26 July 2006	Tripartite meeting between Government, the Commission (Chairman and Chief Executive) and NIC/ICTU
1 August 2006	Chief Executive and Susan Dornan meet Bill Patterson and Tommy Wright (Labour Relations Agency)
10 August 2006	Chief Executives of new Health Trusts appointed
10 August 2006	Submission on filling Director level posts in the HSSA
14 August 2006	Chief Executive meets Chris Warnock (NI Harbour & Fisheries Authority)
16 August 2006	Commission meeting. Delegation John Hunter (Permanent Secretary DFP); Andrew McCormick (Permanent Secretary DHSS&PS); Paul Simpson (Deputy Secretary DHSS&PS);

	Will Haire (Permanent Secretary DE); John McMillen (Head of RPA Central Unit OFMDFM) John Ritchie (DOE); John Corey, Patricia McKeown (NIC/ICTU)
30 August 2006	Commission meeting
31 August 2006	Commission recommendation: Recruitment of Directors of Finance and Human Resources in the HSS Trusts submitted to Government
31 August 2006	Second Guiding Principle and Associated Recommendations – Managing Vacancies Effectively formally accepted by Government
31 August 2006	Commission recommendations: Views invited on <b>draft</b> third and fourth Guiding Principles and associated recommendations (staff transfers and filling posts in new organisations respectively) from Government, NIC/ICTU, the sectoral staff commissions and organisations within the RPA affected group. Comments due by 14 September 2006
1 September 2006	Scheduled RPA Steering Group meeting
5 September 2006	Chief Executive presents at Local Government Staff Commission seminar, Craigavon Civic Centre
6 September 2006	Tripartite meeting between the Chairman and Chief executive (Commission), Government and NIC/ICTU
11 September 2006	Brian Martin joins as new Chief Executive
12 September 2006	Chairman presents at ALARM seminar, Fitzwilliam Hotel
14 September 2006	Closing date for comments on third and fourth draft Guiding Principles and associated recommendations issued on 31 August 2006
20 September 2006	Commission meeting. Delegation Staff Commission for Education and Library Boards, Patricia Weir (Chief Executive), Philip Robinson (Deputy Secretary) and Deirdre Vaughn (Senior Principal Officer – Equality)
22 September 2006	Susan Dornan attends Transfer of Undertakings (Protection of Employment) Regulations 2006 conference, London
2 October 2006	Commission meets Minister David Hanson, Stormont Castle
3 October 2006	Commissioners attend Govnet Conference “Shaping the Future of Public Services in Northern Ireland”
6 October 2006	Chairman speaks at SOLACE meeting
11 October 2006	Commission meeting
13 October 2006	RPA Steering Group meeting
24 October 2006	Chairman presents at “Reconfiguring Northern Ireland’s Public Sector – Meeting the Challenge of Implementation”, Stormont Hotel
25 October 2006	Chairman speaks to Chief Executives’ Forum
26 October 2006	Chairman speaks to Chairman’s Forum
27 October 2006	Commissioner workshop
1 November 2006	Commission meeting. Delegation John Hunter (Permanent Secretary DFP), John McMillen (OFMDFM) and Michael Daly

	(DFP)
3 November 2006	RPA Steering Group meeting
7 November 2006	Boundary Commissioner presents Provisional Recommendations for New Council Boundaries
8 November 2006	Commission recommendations: Fourth Guiding Principle and Associated Recommendations –Filling New or Substantially New Posts in New Organisations Being Created as a Result of the Review of Public Administration submitted to Government
9 November 2006	Commission recommendations: Views invited on <b>draft</b> fifth Guiding Principle and Associated Recommendations (Voluntary Severance Arrangements) from Government, NIC/ICTU, the sectoral staff commissions and organisations within the RPA affected group. Comments due by 30 November 2006
10 November 2006	Chief Executive meets Chief Executives from Local Government Staff Commission and Staff Commission for Education and Library Boards
15 November 2006	Commission recommendations: Views invited on <b>draft</b> sixth Guiding Principle and Associated Recommendations (Employer Statutory Obligations) from Government, NIC/ICTU and the sectoral staff commissions. Comments due by 6 December 2006
17 November 2006	Chairman and Chief Executive meet Mary Hinds (Director) and Janice Smyth (Deputy Director and Senior Officer, Employment Relations), RCN Northern Ireland
21 November 2006	Commissioner workshop
29 November 2006	Commission meeting
30 November 2006	Closing date for comments on fifth draft Guiding Principle and Associated Recommendations issued on 9 November 2006
1 December 2006	RPA Steering Group meeting
6 December 2006	Closing date for comments on sixth draft Guiding Principle and Associated Recommendations issued on 15 November 2006
6 December 2006	Third Guiding Principle and Associated Recommendations – Staff Transfers formally accepted by Government
6 December 2006	Fourth Guiding Principle and Associated Recommendations – Filling New or Substantially New Posts in New Organisations formally accepted by Government
7 December 2006	Chairman and Chief Executive meet Martin McDonald (Chief Executive) and Joy Hadden (Deputy Chief Executive) of the Rural Development Council
12 December 2006	Commission meeting
13 December 2006	Commission recommendations: Views invited on <b>draft</b> seventh Guiding Principle and Associated Recommendations (Location) from Government, NIC/ICTU and the sectoral staff

	commissions. Comments due by 10 January 2007
10 January 2007	Closing date for comments on seventh draft Guiding Principle and Associated Recommendations issued on 13 December 2006
16 January 2007	Sixth Guiding Principle and Associated Recommendations – Employer Statutory Obligations formally accepted by Government
17 January 2007	Commission meeting. Delegation John Hunter (Permanent Secretary DFP), Paul Sweeney (Permanent Secretary DCAL), John McMillen (Head of RPA Central Unit OFMDFM), Derek Baker (Director of Personnel CPG, DFP) and Michael Daly (DFP)
24 January 2007	Commission moves offices to Cromac Place, the Gasworks, Belfast
2 February 2007	RPA Steering Group meeting
16 February 2007	Chairman and Chief Executive meet Martin McDonald (Chief Executive), Joy Hadden (Deputy Chief Executive) and Caroline Breakey (Chairman) of the Rural Development Council
21 February 2007	Commission meeting. Delegation John McMillen (Head of RPA Central Unit OFMDFM), Paul Sweeney (DCAL Permanent Secretary), Colin Jack (DCAL), David Bingham (DHSS&PS), Damian Prince (RPA Central Unit), Maurice Dowling (RPA Central Unit)
28 February 2007	Commissioner Workshop
13 March 2007	Chief Executive meets representatives from Labour relations Agency
20 March 2007	Commission meeting
21 March	Commission Recommendations: Views invited on <b>draft</b> Eighth Guiding Principle & Associated Recommendations on Equality from Government, Equality Commission, NIC/ICTU and Sectoral Staff Commissions. Comments due by 18 April 2007
21 March 2007	Commission Recommendations: Views invited on <b>draft</b> Ninth Guiding Principle & Associated Recommendations on Capacity Building from Government, NIC/ICTU and Sectoral Staff Commissions. Comments due by 18 April 2007
22 March 2007	Commissioners & Secretariat attend Community Planning Seminar, Armagh City Hotel
4 April 2007	Commissioners & Secretariat attend workshop on Consultation on Guiding Principles for the Location of Public Sector Jobs in N.I. Armagh City Hotel
13 April 2007	Commissioner & Secretariat attend workshop on Consultation on Guiding Principles for the Location of Public Sector Jobs in N.I. Templeton Hotel, Templepatrick
18 April 2007	Commission meeting Delegation John McMillen (Head of

	RPA Central Unit OFMDFM) David Bingham (Director of HR DHSS&PS) Gavin Boyd (Chief Executive Education Skills Authority) Mark Browne (ESA)
18 April 2007	Closing date for comments on Eighth & Ninth <b>draft</b> Guiding Principles & Associated Recommendations issued on 21 March 2007
25 April 2007	Commissioners & Chief Executive attend Public Service N.I. Reorganisation & Shared Services Conference, Waterfront Hall, Belfast
11 May 2007	Chairman and Chief Executive meet with NILGA at their offices in York Street.
15 May 2007	Commissioners' Workshop on Refining Guiding Principles
16 May 2007	Commission meeting
18 May 2007	Commission Recommendation: Views invited on <b>draft</b> Tenth Guiding Principle & Associated Recommendations on Employment Relations from Government, The Labour Relations Agency, NIC/ICTU and the Sectoral Staff Commissions. Comments due by 8 June 2007
22 May 2007	Commissioners and Chief Executive attend Local Government Staff Commission conference on Capacity Building in the Hilton Hotel, Belfast
24 May 2007	Chairman meets with representatives of the Mental Health Commission at Elizabeth House
1 June 2007	Chairman and Chief Executive have a follow up meeting with Mary Hinds(Director) and Janice Smyth(Deputy Director and Senior Officer, Employment Relations), RCN
6 June 2007	Commission meeting Delegations John McMillen, (Head of RPA Central Unit), OFMDFM and Damian Prince, RPA Central Unit, OFMDFM; David Sissling, Chief Executive Designate, Health and Social Care Authority
7 June 2007	Commission Recommendation: Views invited on <b>draft</b> Eleventh Guiding Principle & Associated Recommendations on Reorganisation and Implementation of Change from Government, NIC/ICTU, the Sectoral Staff Commissions and organisations within the RPA Affected Group. Comments due by 29 June 2007
8 June 2007	Closing date for comments on Tenth <b>draft</b> Guiding Principle & Associated Recommendations issued on 18 May 2007
29 June 2007	Closing date for comments on Eleventh <b>draft</b> Guiding Principle & Associated Recommendations issued on 7 June 2007
9 July 2007	Commission meeting Delegations Ian Maye (Director of Local Government Reform, DOE), Damian Prince (RPA Central Unit, OFMDFM) and David Bingham (Director of HR, Health and Social Care Authority)

8 August 2007	Commission meeting Delegation: William McKee (Chief Executive Belfast HSS Trust) Marie Mallon (Director of HR Belfast HSS Trust)
8 August 2007	Commissioners meet Nigel Hamilton (Head of NI Civil Service)
18 September 2007	Commission meeting Delegation Will Haire (Permanent Secretary Dept of Education) Gavin Boyd (Chief Executive Designate Education and Skills Authority) Eddie Rooney (Department of Education)
19 September 2007	Commission Recommendation: Views invited on <b>draft</b> amalgamated and revised Tenth Guiding Principle on Reorganisation and Implementation of Change from the Executive, NIC/ICTU, the Labour Relations Agency and the sectoral Staff Commissions. Comments due by 10 October 2007
27 September 2007	Executive accept addendum to 3 <sup>rd</sup> Guiding Principle – Staff Transfers, 7 <sup>th</sup> Guiding Principle – Location, 8 <sup>th</sup> Guiding Principle – Equality and 9 <sup>th</sup> Guiding Principle – Capacity Building
16 October 2007	Commission meeting
25 October 2007	Chief Executive and some Commissioners attend Cookstown event on Emerging Findings of the Review of Local Government aspects of the RPA
29 October 2007	Chairman and Chief Executive meet Mary Hinds and Janice Smyth (Royal College of Nursing)
20 November 2007	Commission meeting
4 December 2007	Chief Executive to meet David Thirlby of the Westminster Foundation for Democracy and Hamisi Mboga, Chief Executive of Association of Local Government Authorities, Kenya
17 December 2007	Chairman and Chief Executive meet Nigel Hamilton at Stormont Castle
19 December 2007	Commission meeting
23 January 2008	Commission meeting
28 January 2008	Some Commissioners meet Chris Thompson DFP on location of Public Sector Jobs
6 February 2008	Research Project Management Board meet Social Research Consultants
11 February 2008	Some Commissioners meet Sir George Bain on location of Public Sector Jobs
21 February 2008	Commission meeting
3 March 2008	Research Project Management Board meet
14 March 2008	Some Commissioners attend DOE Briefing on Minister's statement to the Assembly
20 March 2008	Commission meeting
3 April 2008	Chairman and Chief Executive attend DOE Briefing on

	Minister's statement to the Assembly
16 April 2008	Research Project Meeting Board meet
18 April 2008	Commission meeting
25 April 2008	Chairman and Chief Executive meet Mary Hinds and Janice Smyth (Royal College of Nursing)
29 April 2008	People Management Magazine interviews Chairman and Chief Executive
13 May 2008	Commission meeting
3 June 2008	Research Steering Group Meeting
20 June 2008	Chairman and Chief Executive meet Irene Knox, Chief Executive Designate, NI Library Authority
27 June 2008	Commission meeting
30 July 2008	Commission meeting
27 August 2008	Commission meeting
30 September 2008	Commission meeting
10 October 2008	Review of the Effectiveness of Communication in relation to the Implementation of the Review of Public Administration (RPA); the Views, Attitudes and Experiences of Health and Social Care Staff Affected by the RPA; and Other Associated Issues is issued (available on the PSC website)
16 October 2008	Commissioners meet John McMillen (OFMDFM) and Derek Baker (Central Personnel Group).
16 October 2008	Commissioner Mitchell briefs Policy Panel C (Structural Reform).
29 October 2008	Commission meeting
16 December 2008	Commissioners and Acting Chief Executive meet David Bingham (Director of Health and Personal Social Services Human Resources).
17 December 2008	Commission meeting. Delegation Paul Simpson and Ian Maye (Department of the Environment)
26 January 2009	Scheduled Commission meeting
23 February 2009	Commission meeting
26 March 2009	Commission meeting
23 April 2009	Commission meeting